



Town of Hopkinton, NH

Office of the Select Board

330 Main Street, Hopkinton, NH 03229-2627

Tel: (603) 746-3170 E-mail: selectmen@hopkinton-nh.gov

Fax: (603) 746-2952 Web: hopkinton-nh.gov

SELECT BOARD PUBLIC MEETING MINUTES MONDAY, NOVEMBER 17, 2014 APPROVED November 24, 2014

George Langwasser, Vice Chairman, called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, November 17, 2014, in the large meeting room in the Town Hall. Vice Chairman Langwasser introduced the members of the Board. Vice Chairman Langwasser led the Pledge of Allegiance.

Members Present: George Langwasser, Sara Persechino, Ken Traum and Sue B. Strickford

Staff Present: Neal Cass, Town Administrator; Robin Buchanan, Administrative Assessing Assistant

Public Present: Ken Wilkens, Janet Krzyzaniak and Ed Kerr

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda, taking the following action on motion made by Mr. Traum and seconded by Mrs. Persechino.

Item	Date	Action	Comments
Accounts Payable Manifest	11-17-14	Approved	\$265,540.23
Payroll Manifest	11-17-14	Approved	\$64,678.87
Building Permit	11-17-14	Approved	Map 206 Lot 4.1
Intent to Cut	11-17-14	Approved	Map 207 Lot 18
PAF Recreation	11-17-14	Approved	New hire interim director
Abatements: Map 216-30 Map 218-49 Map 216-29		Approved	
Supplemental Warrant: Map 216-29 Map 216-30	11-17-14	Approved	

Approval of Minutes

The Board reviewed the public meeting minutes of November 10, 2014. Mrs. Persechino made a motion; seconded by Mr. Traum, to approve the public meeting minutes as presented, of November 10, 2014.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

The Board reviewed the non-public meeting minutes of November 10, 2014, Session I. Mr. Traum made a motion; seconded by Mrs. Persechino, to approve the non-public meeting minutes as presented, of November 10, 2014, Session I.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

The Board reviewed the non-public meeting minutes of November 10, 2014, Session II. Mrs. Strickford made a motion; seconded by Mrs. Persechino, to approve the non-public meeting minutes as presented, of November 10, 2014, Session II.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

III. PUBLIC APPOINTMENTS**IV. PUBLIC FORUM**

Ed Kerr, Kimball Cabin Committee, stated the Committee was wondering if the Town was going to use the pond at Kimball Cabins for skating this year. Mr. Cass responded that the Committee has been scheduled to speak with the Board on Monday, December 1, and the matter can be discussed then.

V. OLD BUSINESS

Work Session on 2015 Budget: Mr. Traum inquired if Mr. Cass had received any further information quotes for IT Services. Mr. Cass stated that he has not received any yet; he also noted our increase was smaller compared to other towns that have the same IT service provider.

Mr. Traum inquired about the Tires, Tubes and Chain line, and if items needed for next year can be purchased out of the 2014 budget. Mr. Cass will check with Mr. Thayer.

Mr. Traum inquired if Mr. Cass had heard from the Webster Select Board regarding the Swap Shop; Mr. Cass responded he has not heard from them, but will contact Town of Webster tomorrow.

Mr. Traum inquired if the total for the health insurance has come in yet. Mr. Cass replied no. Mr. Traum also inquired why the Property and Liability line item is highlighted. Mr. Cass responded the number is last year's number and it will be updated when the information is received. Discussion ensued, with regards to tax anticipation; fund balance and overlay.

Mrs. Strickford inquired if the new fire car has been outfitted yet. Mr. Cass replied the lights are on; the rest is coming soon. Mrs. Strickford inquired if the old one had been placed on e-Bay. Mr. Cass stated no, but it will be soon.

There was no vote on the budget tonight; Board will wait until next week, when all five members will be present.

Discussion ensued with regards to the four road projects proposed. Mr. Thayer recommends that the East Penacock Road be done before the bridge. Mrs. Persechino inquired why the road before the bridge. Mr. Cass responded the state of the road. Discussion ensued with regards to closing the bridge during the construction. If the bridge were closed it would take 4 weeks. If the bridge is not completely closed, it would take 8 weeks. It was also noted that the bridge would have to be closed for at least two days for paving. The Board would like the engineers of the project to give a presentation.

Dustin Easement Closing: The Dustin Easement closing will be held on Thursday, November 20, 2014 at the Town Hall at 4:00 pm. The Board has been invited to attend. This easement is paid for by PSNH mitigation money, the Conservation Commission and a donation of money from the Dustins. This will protect a large part of the river frontage and contains 35.52 acres.

Mrs. Persechino made a motion to approve the Dustin Easement in the amount of \$106,000 plus costs for legal and surveying not to exceed \$131,600; funds coming from PSNH Mitigation money, the Conservation Commission and the Dustins.

Mr. Traum seconded the motion.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Budget Committee Update: Mr. Traum briefly updated the Board on the last Budget meeting. He also announced that the Budget Committee, Steve Chamberlin and Neal Cass will be meeting on Tuesday, November 18, 2014 at the Maple Street School to discuss the increasing tax rate.

VI. NEW BUSINESS

Request for beer sales at Farmer's Market: Mr. Cass stated the Farmer's Market is requesting permission to allow a beer vendor at the Market. Mrs. Persechino stated she received an e-mail from Risa Evans with regards to this request. Mrs. Persechino said that the e-mail stated the vendor carries his own insurance, it is only one vendor and there would be no open containers; Mrs. Evan's feels this will bring in new customers. Mrs. Strickford stated she is not in favor of this. Mrs. Persechino stated the Market did not go looking for this type of vendor; he contacted them. Mrs. Persechino also stated it would add diversity to the market. Ed Kerr suggested that the Town contact its attorney, with regards to liability of selling beer. Mr. Traum agreed we should contact the Town Attorney. Mr. Langwasser is not in favor of selling beer at the Farmer's Market. He also inquired if a police presence would be necessary. The Board will wait for Chairman O'Brien to return and to hear from the Town Attorney before voting on the matter.

VII. TOWN ADMINISTRATOR UPDATES

Fire Station Update: Mr. Cass stated everything is going well at the Fire Station, and is on schedule. The river side of the roof is shingled, the other side is partially done, second floor plywood and studs are in place; and there are no issues at this time.

Removal of Beavers from Brockway Preserve: Mr. Cass reported the beavers have built a dam on top of our dam. On a recommendation from Fish and Game, the Conservation Commission set traps. Mr. Cass further stated the neighbors were unhappy about the traps and someone stole them. The Conservation Commission will be setting up a meeting with the neighbors.

Interim Recreation Director: Mr. Cass announced that Paula Simpkins has agreed to be the Interim Recreation Director.

Tax Bills: Mr. Cass announced that the 2014 2nd issue tax bills have been mailed and due December 15, 2014.

VIII. OTHER

Mr. Traum inquired about the progress of the Cedar St. drainage project. Mr. Cass stated it is moving forward.

Mr. Traum also inquired if the road salt had been delivered. Mr. Cass stated he would have to check.

Mr. Traum stated he had spoken to Jack Ruderman with regards to the solar array; and Mr. Ruderman could help run the numbers. Mr. Traum stated there are no up-front costs. Mr. Traum wanted to know if the Board would like him to obtain more information. The Board consensus was they wanted more information.

Mrs. Persechino stated that Louise and Bryon Carr inquired about landscaping by the cabins. Mr. Cass reminded the Board the area is protected by the Shoreland Protection Ordinance. Mr. Cass also stated the porch on the main cabin is complete.

Mrs. Strickford inquired about the success of the Summer Gardens; and wanted to know if everyone had cleaned the area up. Mr. Cass stated there were no issues this year that he is aware of. Mrs. Persechino stated there was food from the gardens given to the Food Pantry.

Discussion ensued with regards to the Wood Bank; noting volunteers were there this past weekend; the major stumbling block was the lack of splitters.

Mr. Langwasser stated he was tired of hearing about the Senior Center needing to be pressured washed and asked that Mr. Cass have it done before the next meeting.

NON-PUBLIC SESSION I-RSA 91-A: 3 II (a) Personnel

Mr. Traum moved to go into a non-public session regarding a Personnel issue under the provisions of Non-public Session RSA 91-A: 3 II (a). Mrs. Persechino seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4–0).

The Board and the Town Administrator went into non-public session, as recorded separately, at 6:45 p.m. The Board returned to public session at 7:14 p.m.

Vote to seal nonpublic minutes:

Mrs. Strickford moved to seal the minutes of the just completed non-public session indefinitely. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Vice Chair Langwasser voted in favor, and the Vice Chair declared the motion to have carried unanimously (4–0).

ADJOURNMENT

There being no further business, motion by Mrs. Strickford, seconded by Mr. Traum to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant